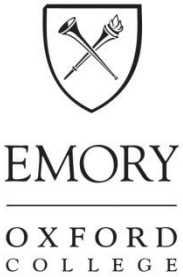


ANNUAL REPORT

OXFORD COLLEGE LIBRARY

EMORY UNIVERSITY

2019-2020

Submitted to Dean Douglas Hicks

By

Kitty McNeill

Dean of the Library

August 25, 2020

Oxford College Library

2019-2020

Research Practices Instruction Program

During the 2019-2020 academic year:

Librarians taught ***187*** in-person and remote **information literacy classes**, reaching a total of ***2,693*** **student attendees**.

22% of library sessions offered were ***second or third visits***.

Librarians provided ***286 one-on-one research consultations***.

discovery seminars

22	**Faculty members** requested one or more library instruction sessions for their Discovery Seminar
32	Total **library sessions** offered in Discovery Seminars
350	Library instruction **student attendees** in Discovery Seminars

Library as *virtual and physical* space

2,355+	Student, faculty, staff and visitor **questions answered**
91,787	Oxford College Library website **page views**
1,106	Special **events**, **exhibits**, **meetings**, **classes**, and **film screenings**
12,016	**Unique log ins** to library databases by Oxford students, faculty and staff

Students, we heard you!*

Based on student feedback, we will:

Continue to support institutional affordability by promoting the use of **Open Educational Resources** (OERs) and expanding our **Electronic Course Reserves program**.

Implement an **audit of policies and practices** to identify and eliminate racial bias and contribute to enhancing the student experience of belonging and inclusion on the Oxford Campus.

* *Informed by student feedback gathered for the Emory Libraries Student Services Task Force (February 2020)*

Annual Report
Oxford College Library
2019-2020

Mission Statement

The library offers a powerful combination of traditional and digital resources, student-centered spaces, virtual services, and a personal commitment to excellent service. As an academic and social hub of the Oxford College campus, the library organization dedicates its work to the achievement and success of our students, faculty, and staff both in-person and virtually. Within an inclusive and supportive environment, the library provides agile services, information literacy instruction, learning and research opportunities, and preservation of Emory's history for Oxford College as a part of the larger University.

Vision Statement

- Build a more inclusive and transformative academic and social environment;
- Fully integrate the library's role into the teaching, learning, technology, research, and personal enrichment of the Oxford College community;
- Innovate and exceed traditional library expectations as a vital teaching, research, and community resource;
- Develop and enrich collaborative digital learning experiences;
- Advance the goals of the Emory Libraries and Information Technology Services, Oxford College, and the University through collaborative partnerships; and
- Become a leader on the local, regional, and national levels by expanding our presence and services.

Overview

Through dedicated, highly collaborative, and effective teamwork, the library organization made significant progress on library goal areas in support of the College's strategic plan initiatives and the Emory Libraries Roadmap. To ensure that Oxford students, faculty and staff have full access to the rich resources, technologies, systems, and services of the Emory Libraries, the librarians and staff are involved fully in important and wide-ranging committee work as evidenced in Appendix A. This extensive day-to-day work ensured the effective and efficient operation of the library throughout the year. Most notable this year, the libraries completed the first phase of the Emory Digital Collections repository that included Oxford's Asian Artifacts Collection and implemented Aeon, an integrated archives and special collections request system.

The library accomplished substantial work documented in this annual report due to the committed and creative work of existing staff and the addition of three, highly qualified, librarians who are integral to the achievement of the library's top priorities: library research instruction and faculty research support. Adrienne Button, Head of Teaching and Outreach, Anne Le-Huu Pineault and Paige Crowl, Teaching and Learning Librarians, made it possible for the library to connect a librarian with each Discovery Seminar to integrate information literacy as one of three learning outcomes for the course.

Unfortunately, we lost three employees during the year for different reasons. Marvlyn Corbin retired from the University again in February 2020 after three years of service as the library's Administrative Assistant and thirty-three years in Oxford's development office as Associate Director of Development. Chaundria Campos left her position as Late Night Library Specialist in June 2020 after a year and half of

service and China Redman, Circulation Services Coordinator, resigned her position in August 2020 with three years of service. We hired a record number of student employees, 46, and they contributed much to the overall success of day-to-day library operations. To view library organization chart see Appendix B.

For the first time ever, we were able to retrieve EZProxy data to show the use of library electronic resources by Oxford students, faculty, and staff separated from the rest of Emory users. Data showed a 4.5% increase in unique logins to library databases from the previous academic year. The data showed a 40.7% increase for Oxford faculty users and a slight decrease of 3.9% for student users. 8,818 students, 2,652 faculty, and 546 staff (some individuals more than once) completed unique sessions with a total of 189,488 total Oxford clicks or actions by content types that included abstracts, articles, books, reference, search, and table of contents. To view further data on the use of electronic resources see Appendix C.

Due to the COVID-19 virus that necessitated students attend class remotely from home after spring break, the annual library attendance dropped from 168,042 to 128,091. We were not able to determine the impact of the new student center on library usage due to the sudden move to remote learning. Information desk questions dropped slightly from 2,594 to 2,355. Circulation of library material dropped from 30,637 to 20,511. However, use of Overdrive electronic books continued to increase with 12,635 checkouts and 1,912 unique users that included other Emory patrons. In addition, website page views increased from 77,015 to 91,787. Other annual library statistics are located in Appendix D.

As soon as the University switched to remote learning in March, the library staff implemented enhanced virtual research services to reduce the negative impact on students and faculty. We developed remote guides for faculty and students, provided extensive virtual information services, made additional electronic book purchases, and delivered access to electronic textbooks via *Vital Source* and *Redshelf* platforms.

Library Goals Accomplishments
2019-2020

Goal: Enhance the Research Practices program to support the Oxford College strategic plan and developments in information literacy in higher education.

The library hired Adrienne Button, the new Head of Library Teaching and Outreach and the leader of the Research Practices Team in August 2019. The Research Practices team successfully collaborated with faculty instructors for the 30 Discovery Seminars in the fall semester. We assigned each faculty member teaching a Discovery Seminar a personal librarian. In response to an introductory email from their personal librarian, 22 faculty members requested library instruction sessions for their seminars. Eight of these faculty requested scaffolded instruction of two or three sessions, resulting in 32 Discovery Seminar library sessions, reaching about 350 first-semester students.

In addition, librarians created customized research guides highlighting course-relevant skills for all Discovery Seminars and several faculty members embedded these guides into their Canvas course pages. The librarians were pleased to participate in the fall and summer Discovery Seminar Discussion Group and were available to offer suggestions for alternative research assignments and to answer questions about meeting the information literacy student learning outcome for the course.

In addition to our work with the Discovery Seminars, the Research Practices Team taught 187 classes for a wide variety of disciplines and reached 2693 students. Some students participated in more than one library session. Furthermore, the team conducted 286 individual research consultations. The team successfully collaborated with Oxford College faculty and staff to create several online modules to provide a flipped-classroom learning experience tied to the *Framework for Information Literacy in Higher Education*.

The Research Practices team members also developed course-specific student research guides and modules to embed into Canvas after the move to remote instruction. For example, Vanessa Garofalo created a series of scaffolded, online modules for English 185 courses that allowed for flipped-instruction and both synchronous and asynchronous guided research support. Further, the team collaborated with archivists from Emory's Manuscript, Archives and Rare Books library to expose Oxford students to the rich special collections resources held by the University.

Librarians created research guides that focused specifically on copyright, fair use, permissions, and appropriate attribution for students creating ePortfolios. The Research Practices team worked to expand its expertise in this area this year by attending a workshop on *Best Practices for Copyright* led by Melanie Kowalski, a Copyright and Scholarly Communications librarian from the Atlanta campus.

A subgroup of Research Practices librarians formed a LibGuides working group. This working group studied best practices related to the creation and marketing of customized library research guides for various subjects and specific courses. That group continues to work on creating standardized "look and feel" style guidelines, accessibility, and a toolbox for creating library online research guides. The move to remote teaching in March 2020 necessitated the postponement of plans for conducting user experience surveys and focus groups.

Adrienne Button, Vanessa Garofalo, Anne Le-Hu Pineault, and Paige Crowl presented a workshop on designing learner-centered research guides at the *Georgia International Conference on Information Literacy*. Ellen Neufeld and Jessica Robinson presented on the library's LibCon orientation event at the Atlanta Area Bibliographic Instruction Group annual meeting. In addition to these scholarship and professional development activities, the Research Practices team participated in a half-day best practices retreat in January 2020 that covered various ways to improve information literacy, library teaching, learning, and assessment.

Goal: Enhance support for current and new faculty research and scholarship.

As a top priority, the personal librarians provided extensive research support for the faculty throughout the year across a variety of disciplines. For example, the librarians:

- Located books, electronic books, articles, films, and other resources
- Acquired new materials relevant to faculty research
- Assembled subject bibliographies
- Compiled comprehensive literature reviews
- Provided copyright and citation support
- Assisted faculty student research assistants and demonstrated best practices for complex research assignments

Goal: Collaborate with the Oxford College Writing Program, Academic Technology Department, Oxford College Center Teaching and Scholarship (OCTS), and the other Emory Libraries to support strategic plan initiatives and improve library and technology services for students and faculty.

The Research Practices team successfully collaborated with the Writing Center to design and deliver workshops on visual resources for Writing Center consultants; and, librarians participated in a series of Write-In events in the Center.

Working with the Oxford Center for Teaching and Scholarship, the librarians created an extensive library module for the Oxford College Online Teaching (OCOT) faculty development workshops to support the necessary move to online teaching for the fall. We embedded this module into the Canvas Faculty Training Resources course and included sections on the foundations of information literacy, a literature review on student research habits, content and resources that faculty can embed into their courses, and additional services and resources that the library provides to support student learning and student success. We received extremely positive faculty responses to this module and the accompanying workshop, as evidenced in the module discussion boards, homework reflections, and recorded/transcribed synchronous workshop sessions.

In addition, the Dean of the Library, Archives and Special Collections Coordinator, Oxford's Director of Communications, and Manager of Technology Infrastructure coordinated the sunset of the College's shared photo repository. After the Communications staff selected evergreen images to be stored in their SmugMug account, the Archives Coordinator and Senior Library Specialist selected content to migrate and preserve in the Emory Libraries' Digital Asset Management System (DAMS). The project results included removing nearly 27,000 duplicate files from an outdated shared campus file server and allowed OCIT to move forward with its decommissioning plan for the server.

The Teaching & Digital Projects Librarian, Vanessa Garofalo, partnered with the Emory Center for Digital Scholarship, Oxford Academic Technology, and faculty to lead digital scholarship initiatives including the *U.S. Mosque Controversies* digital archive, which is hosted on the Omeka content management platform. The *U.S. Mosque Controversies* archive documented cases of anti-Islam controversies in the Atlanta metro area and across the United States. The project is a collaboration with Dr. Florian Pohl who submitted the project for the 2019 Teaching and Learning with Technology Institute (TLTI). Dr. Pohl used the archive in his fall 2019 Discovery Seminar course in which students learned how to conduct research suitable for a digital archive through a series of three hands-on library instruction workshops. The Oxford College Library and Dr. Pohl continued to collaborate on this initiative for the 2020 Summer Undergraduate Research Experience (SURE) and the project team grew to include Teaching and Learning Librarian, Anne Le-Huu Pineault. The library provided research support for Dr. Pohl's SURE student and Oxford Research Scholar, who also worked on the project.

The library continued support of the *Archive of Personal Digital History (APDH)* using Omeka. The APDH contains transcripts and photographs of a series of interviews conducted in the fall of 2018 by students in Dr. Gwendolynne Reid's Discovery Seminar. Library support of this archive will continue in Dr. Reid's fall 2020 Discovery Seminar.

Goal: Collaborate with other Emory Libraries on the development of the Emory University Archives and Digital Library Program to expand access for students and faculty to the extensive digital resources of the libraries.

The Asian Artifacts collection is now publicly available as one of three collections included in the beta launch of the Emory Digital Collections site. The collection served as a model for future digitization projects involving multiple images of 3D objects, incorporating 191 images of 61 artifacts. Faculty and students will be able to use the images and additional metadata made available due to the Digital Library Program initiative in various linked data projects, including enhancing existing digital projects based on the collection. In addition, faculty and librarians may easily integrate the images into library instruction around digital primary source analysis, visual literacy, metadata creation, and research of Asian cultures and Emory history.

Digitized yearbooks will be an important resource for students regularly researching the history of the Oxford College campus in several history, social science, and humanities courses. Seventy-seven volumes from Oxford's collection are included in the planned re-launch of the Emory University yearbook collection on the Emory Digital Collections site in fall 2020.

The Emory Libraries realigned the digitization program over the course of the year to address the additional work capacity of the digitization staff. Project approval and prioritization will now occur on an annual basis; and, Oxford plans to propose *The Emory Phoenix* and *The Oxford Spokesman* for digitization during the 2020-21 cycle and the migration of the Early Emory Class Photograph Collection.

Dr. Dobbin-Bennet expressed interest in migrating her Oxford Research Scholars project from Scalar to Omeka. Kerry Bowden, Archives and Special Collections Coordinator developed a migration plan to implement when the project resumes. The migration plan entails mapping metadata to archival images now preserved in the Digital Asset Management System (DAMS). The migration process presents opportunities for students to gain experience in digital preservation, exhibits, and a deeper understanding of the digital object lifecycle.

While Tasha Dobbin-Bennett's collaboration with the library was on hiatus, the work of previous cohorts of Oxford Research Scholars involved in the Visual Narratives of Early Emory Student Life project gained accolades and continued to evolve. Tiera Ndlovu's award-winning research was the subject of an article in the *Emory Libraries Magazine*; and, she expanded on her work in the Mellon Mays Undergraduate Fellowship program.

The donation of Super 8 films shot by the late Reverend John Tate prompted emergency digital preservation of the collection. Once digitized, the archives team identified content related to the Oxford College classes of 1967-1972. Kerry Bowden worked with Advancement and Alumni Engagement staff to provide secure streaming access of selected films to alumni interested in incorporating the film into future projects for reunions and other alumni gatherings.

The Archives Team collaborated with other library staff to research and source content for a poster to commemorate and honor the 50th anniversary of the first African American graduates of Oxford College.

Angela Jinks Slaughter, the sole surviving first African American graduate, was delighted with the project and requested copies to share with the families of her classmates.

Throughout fall 2019, the Oxford community enjoyed the library's installation of the *Still Raising Hell* exhibition of the African American art collections of Camille Billops and James Hatch, held by the Rose Library. Faculty designed lessons and assignments around the content of the exhibition and allowed students to engage directly with the legacies of these two influential collectors.

The *Framing Shadows* exhibition, installed in January 2020, presented further opportunities for campus engagement, with 50 plus guests attending the opening talk given by curator Professor Kimberly Wallace-Sanders. As the pandemic unfolded, Emory Libraries invested resources in adapting *Framing Shadows* as its first full-fledged virtual exhibit, allowing the Emory community to continue to engage with the images of African American nannies and the research Dr. Wallace-Sanders featured in her most recent and forthcoming books. The library planned a virtual Lyceum lecture with Dr. Wallace-Sanders for November 2020; and, several faculty indicated interest in incorporating the exhibition into fall instruction.

At Oxford's request, all the Emory Libraries were included in the implementation of Aeon, the integrated special collections and archives request management system already in use at Rose Library and many other institutions of Emory's size. The system will allow Oxford to make archives and special collections more readily available to Emory and outside researchers and to retain request data for future reference. Further, Aeon will integrate with the upcoming ArchivesSpace Public User Interface development and the migration of the Emory Finding Aids database, giving Oxford researchers a much improved special collections discovery and request experience.

Oxford College Library
Goals 2020-2021

Enhance the Research Practices program to support Oxford College's teaching and research missions. ***(Directly supports Mapping Pathways of Academic Excellence, building a World Class Academic Experience, & Emory Libraries Roadmap: User Experience and Operational Excellence)***

- Partner with faculty to enhance information literacy teaching and learning in Discovery Seminars, both in the classroom and online.
- Develop additional course-and content-specific online information literacy modules, including modules on citations, copyright, plagiarism, Zotero, and selected information literacy competencies identified in the *Framework for Information Literacy in Higher Education.*
- Continue to provide Personal Librarian support for current and new faculty research and scholarship.
- Collaborate with Oxford College Center for Teaching and Scholarship, Academic Technology, the Emory Libraries and other campus entities to support and enhance online teaching efforts.

Collaborate with College departments and the other Emory Libraries to improve library and technology services for students and faculty. ***(Directly supports building a World Class Academic Experience, Mapping Pathways of Academic Excellence & Emory Libraries Roadmap: Infrastructure and Services)***

- Provide support for faculty and student digital scholarship initiatives.
- Collaborate with the Emory Libraries Core Systems Team to implement an improved new discovery system, Blacklight, for accessing library resources.
- Improve library website and plan for a total website redesign

Collaborate with other Emory Libraries on the development of the Emory University Archives and Digital Library Program to expand access for students and faculty to the extensive physical and digital resources of the libraries. ***(Directly supports building a World Class Academic Experience & Emory Libraries Roadmap: Infrastructure and Services)***

- Expand and enhance access to Oxford College Archives collections through implementation of the ArchivesSpace public user interface and integrated Aeon request system.
- Serve as collection stewards for the historic Oxford College catalogs during Phase II implementation of the Digital Library Program *Cor* Repository, as well as coordinate digital preservation of *The Emory Phoenix* and *The Oxford Spokesman* for inclusion in Emory Digital Collections.
- Develop the Oxford Research Scholars *Visual Narratives of Early Emory Student Life at Oxford* project with Tasha Dobbin-Bennet to preserve the digitization and description efforts of the first two cohorts in the Repository and on an Omeka project site.

Create an anti-racist library environment that promotes social justice and the principles of diversity, equity, and inclusion. ***(Building a World Class Academic Experience & Emory Libraries Roadmap: Organizational Development and Culture)***

- Participate in critical readings, conversation, and reflection to increase library staff awareness of privilege and racial injustice.
- Implement an audit of policies to identify and eliminate racist practices
    - Collection development and creation of metadata for library materials
    - Full student accessibility to instructional practices that encourage critical information literacy competencies
    - Employee recruitment, retention, promotion, and advancement
    - Physical space and visitor policies
- Use student feedback to craft and implement Oxford library-specific initiatives to enhance the student experience of belonging and inclusion on the Oxford campus.
- Invite members of the Oxford community to engage with archival material on Emory's complex institutional history of racial inequities and injustice.
- Create physical and digital exhibitions to expose stories and acknowledge injustice and racism.

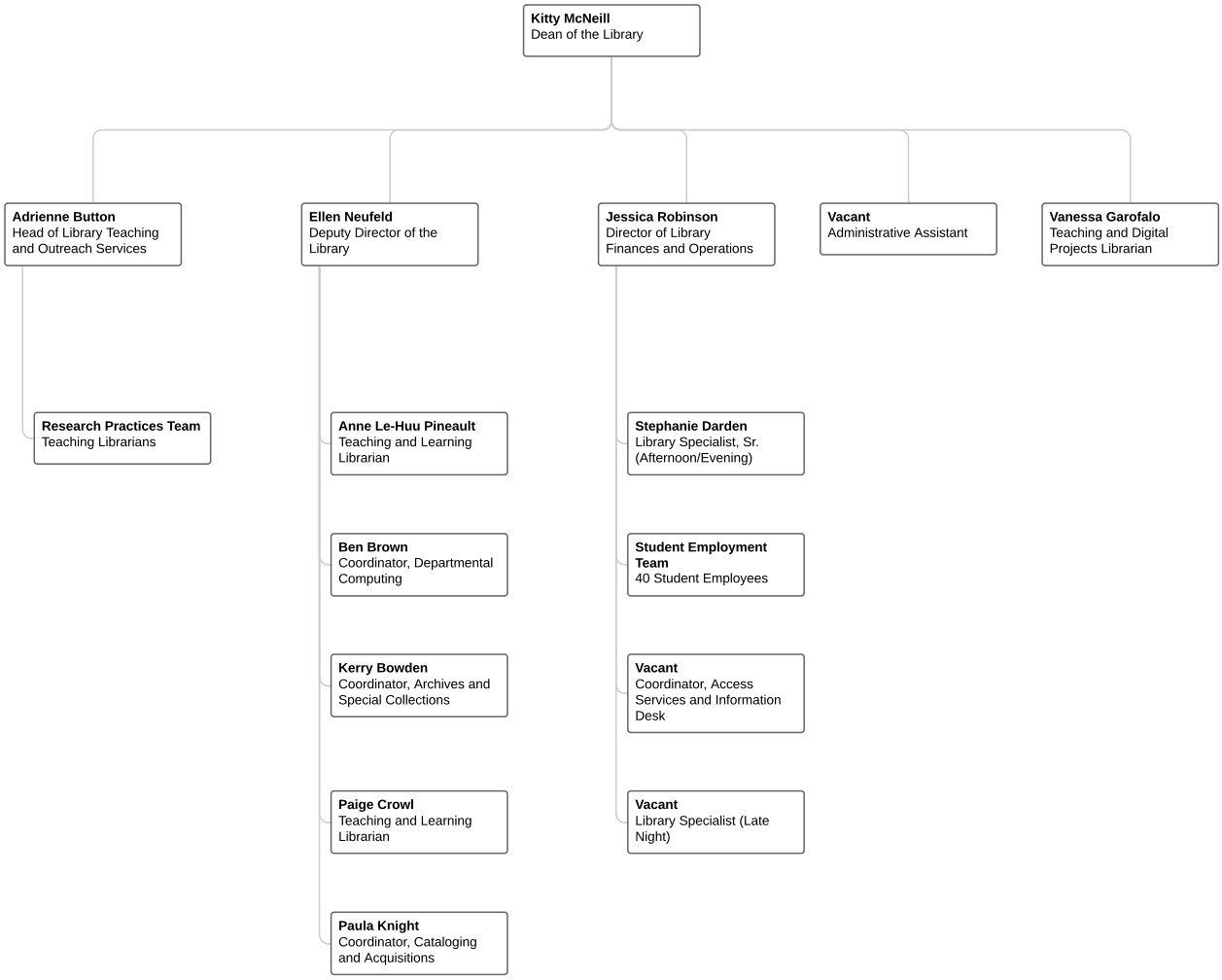
Enhance assessment efforts to inform strategic, user-centered decision-making in support of the Oxford College mission. (*Directly supports building a World Class Academic Experience and Mapping Pathways of Academic Excellence & Emory Libraries Roadmap: User Experience and Operational Excellence)*

- Evaluate options for assessing the impact of the Research Practices program on student learning.
- Create a data inventory to facilitate information sharing and ensure that data collected are relevant to current library needs.
- Establish a process and workflow for new assessment initiatives along with identifying key objectives and stakeholders.
- Design a public-facing guide highlighting current efforts as they relate to the assessment plan.
- Participate in the Emory University Libraries Needs Assessment initiative led by the Emory Libraries Assessment Integration Group (AIG) in collaboration with the Assessment and User Experience Team (AUX) to help identify shared needs and opportunities for collaboration between libraries and divisions.

Appendix A
Library Staff Committee Work
2019-2020

Kerry Bowden **Coordinator of Archives and Special Collections** **Oxford College Library** Collection Development Events Archives Team (Chair) Research Practices Customer Service Team Reserves **Emory Libraries** ArchivesSpace Core Team ArchivesSpace Policy and Workflow Working Group Digital Library Program Implementation Project Core Team Metadata Policy Archival Description Sub-Committee Archival Systems and Stakeholders COP	**Ben Brown** **Coordinator of Departmental Computing** **Oxford College Library** Customer Service Team Website Team (Chair) Collection Development Research Practices Systems **Emory Libraries** Web Stakeholders Group DeskNet EaglePrint Team Emory IT Client Management Team	**Adrienne Button** **Head of Library Teaching and Outreach** **Oxford College Library** Research Practices (chair) Collection Development Events & Outreach Website Communications Customer Service Assessment Team **Emory Libraries** Instruction Steering Committee (co-chair) Instruction Development Community of Practice (co-chair) LibGuides Task Force COACHE Task Force Library Leadership Program
Paige Crowl **Teaching and Learning Librarian** **Oxford College Library** Research Practices Student Employment Team Collection Development and Acquisitions Communications Customer Service Team LibGuides Taskforce **Emory Libraries** Diversity, Equity, and Inclusion (DEI) Group DEI Outreach Subcommittee DEI Building Accessibility and Amenities DEI Anti-Racism Forum Planning Group discoverE Advisory Group	**Stephanie Darden** **Library Specialist, Senior** **Oxford College Library** Stacks Maintenance (Chair) Student Employment Team Reserves Customer Service Team	**Vanessa Garofalo** **Digital Projects Librarian** **Oxford College Library** Communications Team (Chair) Website Research Practices Events Archives Customer Service Team LibGuides Taskforce **College** ISAC (International Student Advisory Committee) Oxford College Social Media Council Communications Council **Emory Libraries** Librarians Assembly Council Online Education Taskforce Online Teaching and Learning Taskforce (Co-Chair)
Paula Knight **Coordinator, Cataloging and Acquisitions** **Oxford College Library** Collection Development Systems Team Reserves (Chair) Customer Service Team **Emory Libraries** Reserves Community of Practice Interlibrary Loan Community of Practice Cataloging Working Group Copyright Community of Practice	**Anne Le-Huu Pineault** **Teaching and Learning Librarian** **Oxford College Library** Research Practices Collection Development and Acquisitions Website Events and Outreach Customer Service Team LibGuides Working Group Communications Team Assessment Team (Chair) **Emory Libraries** Student Services Taskforce Assessment Integrations Group Undergraduate Student Services Support Instruction Steering Committee Atwood Undergraduate Research Award	**China Redman** **Coordinator, Circulation Services** **Oxford College Library** Student Employment Team Systems Team Reserves Team Customer Service Team Assessment Team Collection Development Team **Emory Libraries** Patron Management Committee Requesting in Alma Committee Notices Group Copyright Community of Practice Interlibrary Loan Community of Practice Circulation Community of Practice LEAF (Library Employee Advocacy Forum) LEAF Monthly Coffee Subcommittee Reserves Community of Practice
Kitty McNeill **Dean of the Library** **Oxford College Library** Research Practices Communications Website Systems Archives Managerial Leadership Team (Chair) Head of Teaching and Outreach Librarian Search Committee Customer Service Team (Chair) Assessment Committee **College** Dean's Council Milestone Curriculum Initiative Committee General Education Outcomes Committee General Education Program Committee (Non-voting) COVID Operations and Logistics Committee **Emory Libraries** Emory Libraries Cabinet Librarians' Council (Directors of the Emory Libraries) University Librarian's Senior Management Team University Senate Library Policy Committee Online Exhibits Committee Programming Committee Leadership Forum	**Ellen Neufeld** **Deputy Director of the Library** **Oxford College Library** Research practices Events and Outreach Team Collection Development (Chair) Website team Systems (Chair) Archives Customer Service Team Managerial Leadership Team Head of Teaching and Outreach Librarian Search Committee Assessment Team **College** General Education Assessment Committee Communications Council Writing Support Committee **Emory Libraries** Access Services Policy Committee Electronic Books Taskforce Emory Libraries Collection Development Metadata Policy Committee Handbook Revision Taskforce (Phases 1 & 2) Oxford Representative to Emory Libraries Peer Review (PRC) Leadership Forum Collections Steering Committee	**Jessica Robinson** **Director of Library Finances and Operations** **Oxford College Library** Library Student Employee Team (Chair) Managerial Leadership Team Research Practices Systems Events and Outreach (Chair) Customer Service Team Head of Teaching and Outreach Librarian Search Committee Assessment Team **College** Building Managers Data Advisory Committee Finance and Administration Working Group COVID Operations and Logistics **Emory Libraries** Acquisitions Committee (Chair) Assessment Integrations Group Accessibility and Accommodations Group Leadership Forum COVID Continuity Planning Group Leadership Forum

Appendix B
Oxford College
Library
Organization Chart



Appendix C
Electronic Resources Usage
2019–2020

Oxford User Actions by Content Type *(June 2, 2019-May 31, 2020)*

	Content type							
	Abstract	Article	Book	Reference	Search	Supplemental info.	TOC	TOTAL
Faculty	1,653	8,382	840	1,817	11,208	807	6,952	31,659
Staff	128	805	159	617	1,748	86	1,503	5,046
Students	3,946	22,964	3,044	16,558	42,255	3,157	27,024	118,948
TOTAL	5,727	32,151	37,878	18,992	55,211	4,050	35,479	189,488

Table a. Oxford user actions (clicks or events) divided by content type.

Unique Sessions by Oxford User Type *(June 2017-May 2020)*

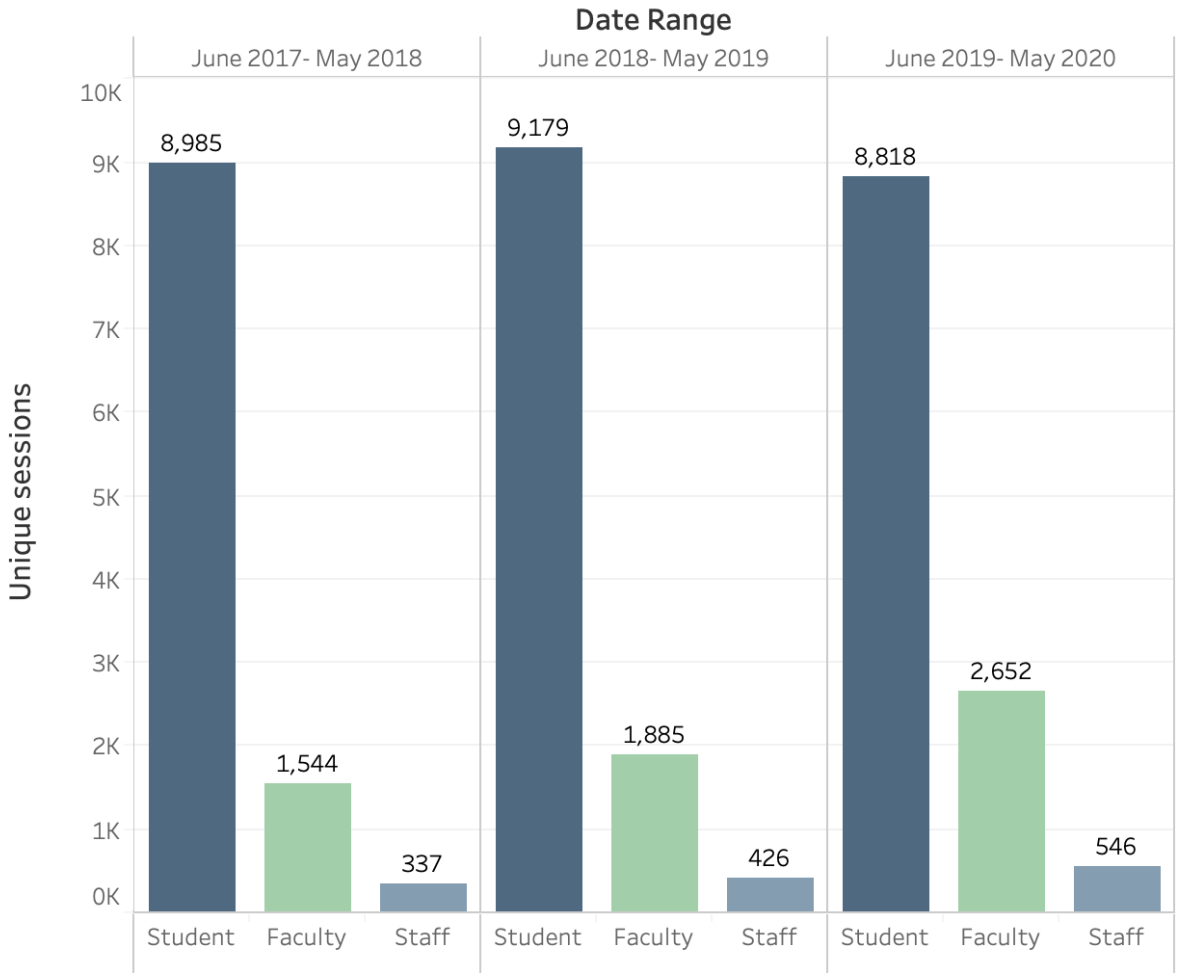


Table b. Unique sessions (distinct count of EZProxy session IDs) by Oxford students, faculty and staff between June 2017 and May 2020.

Top 10 Platforms, Publishers and Publication Titles Used by Oxford Students, Faculty and Staff *(June 2, 2019-May 31, 2020)*

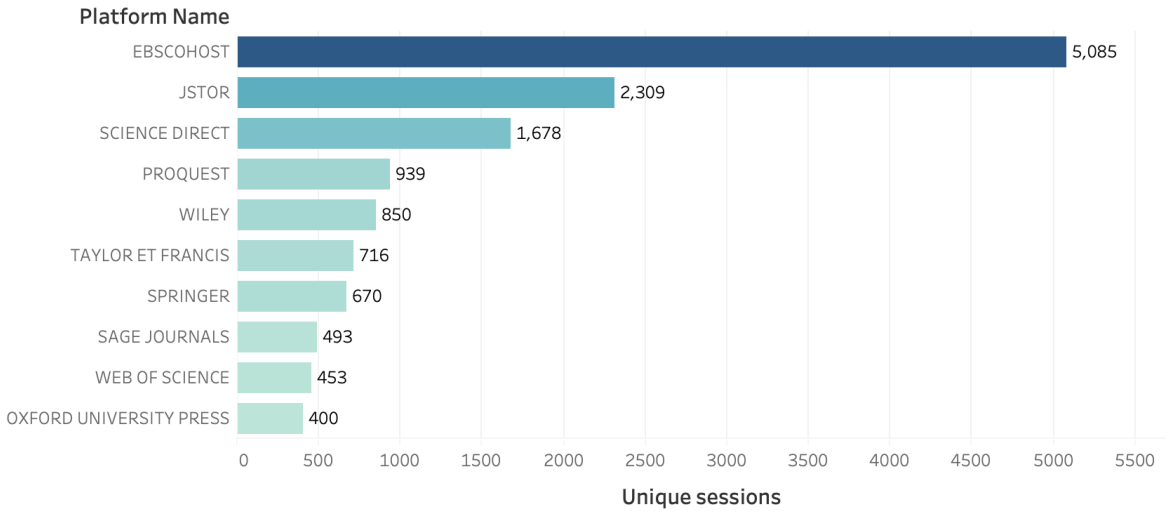


Table c. Top 10 platforms by Oxford student, faculty and staff unique sessions. Users typically have access to multiple databases through one platform (e.g. Emory users access over 90 databases via EBSCOhost).

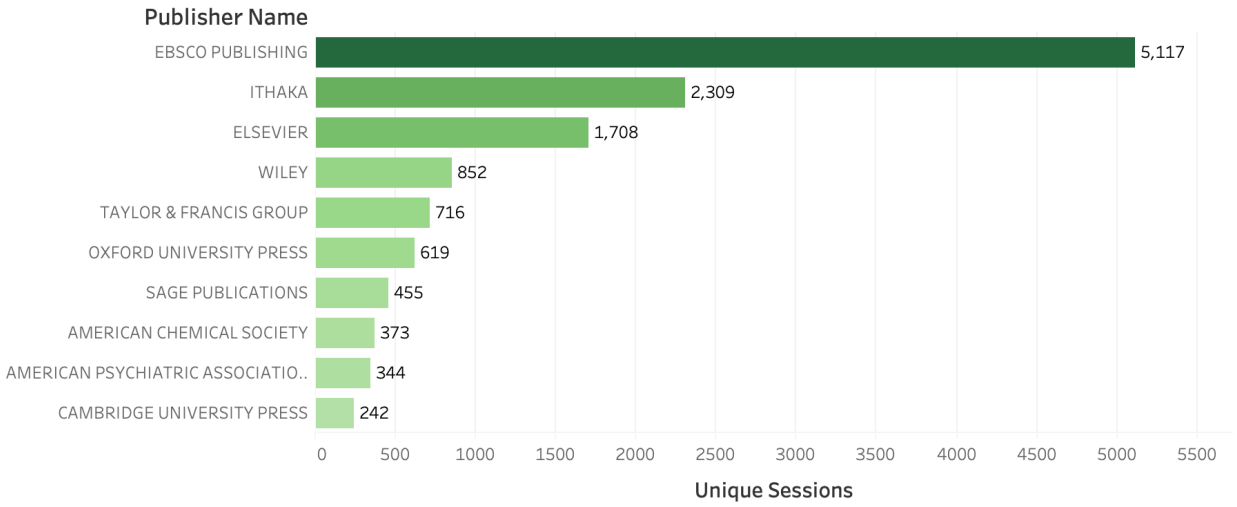


Table d. Top 10 publishers by Oxford student, faculty and staff unique sessions.

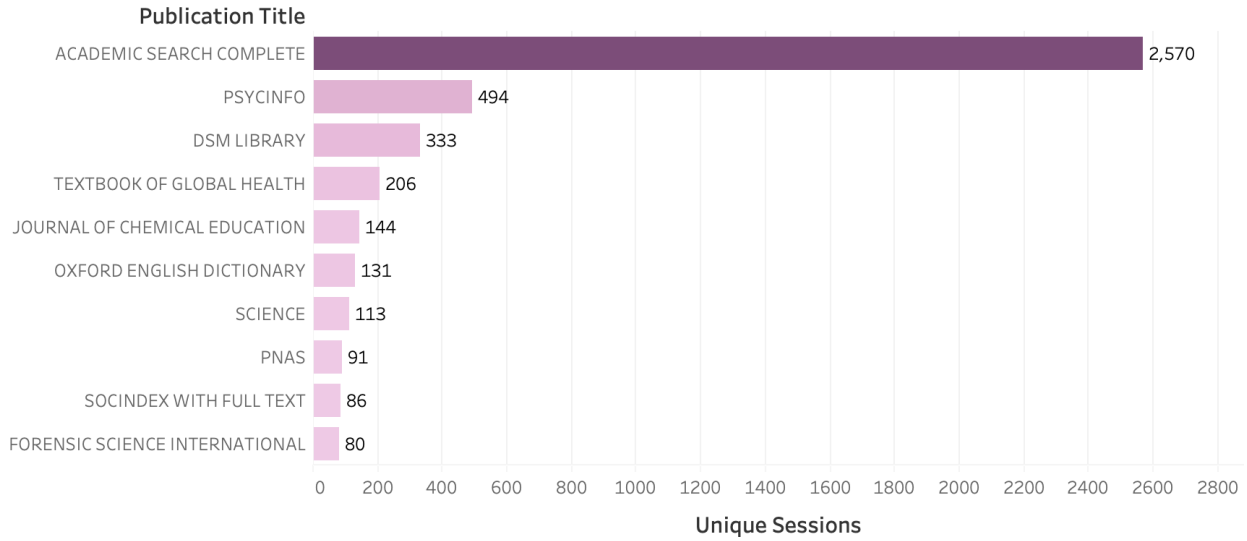
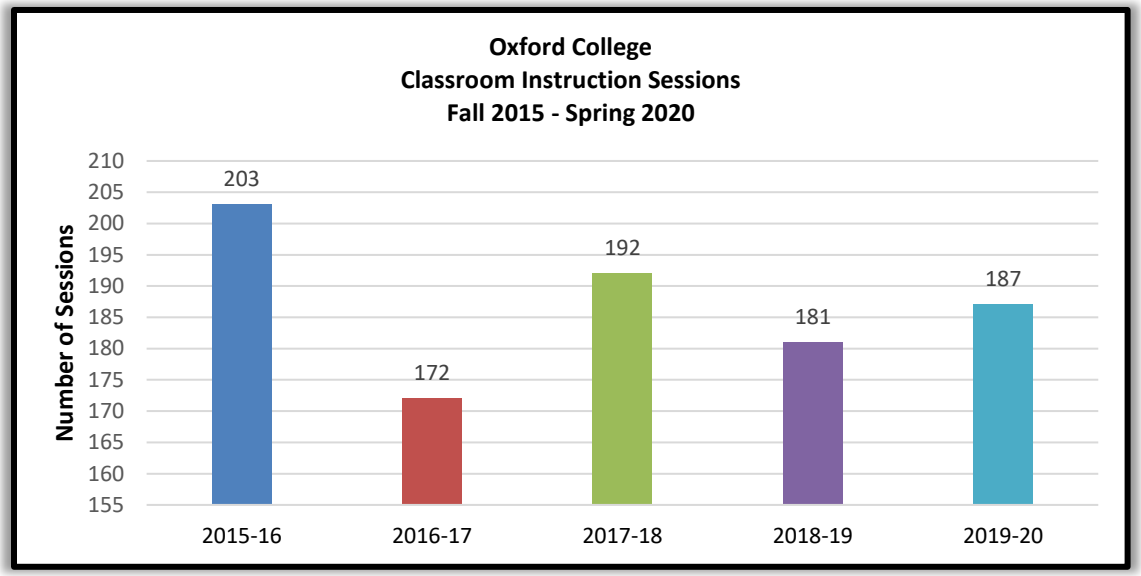
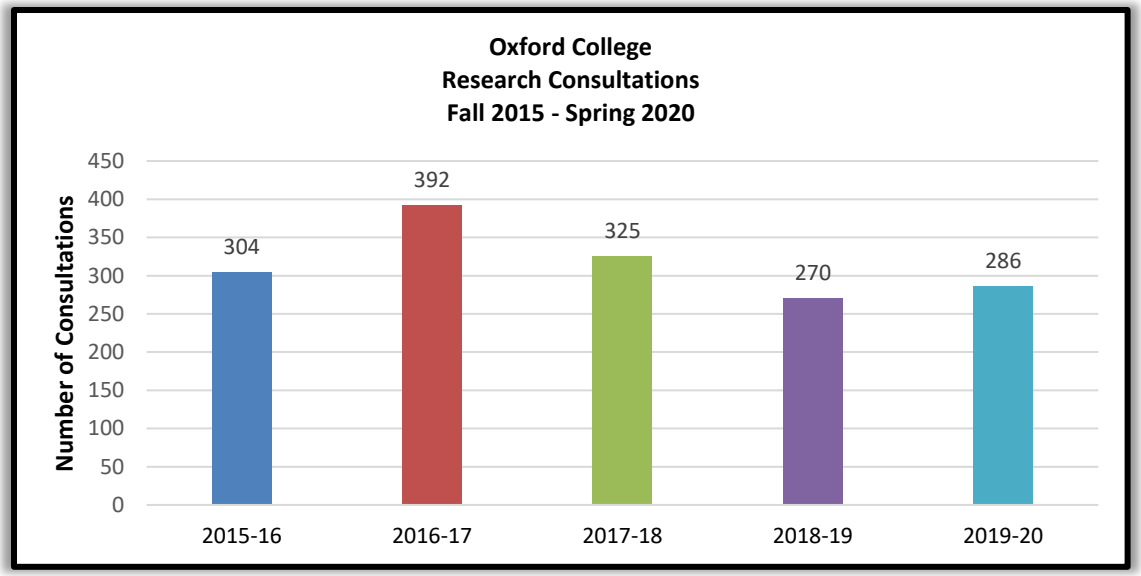


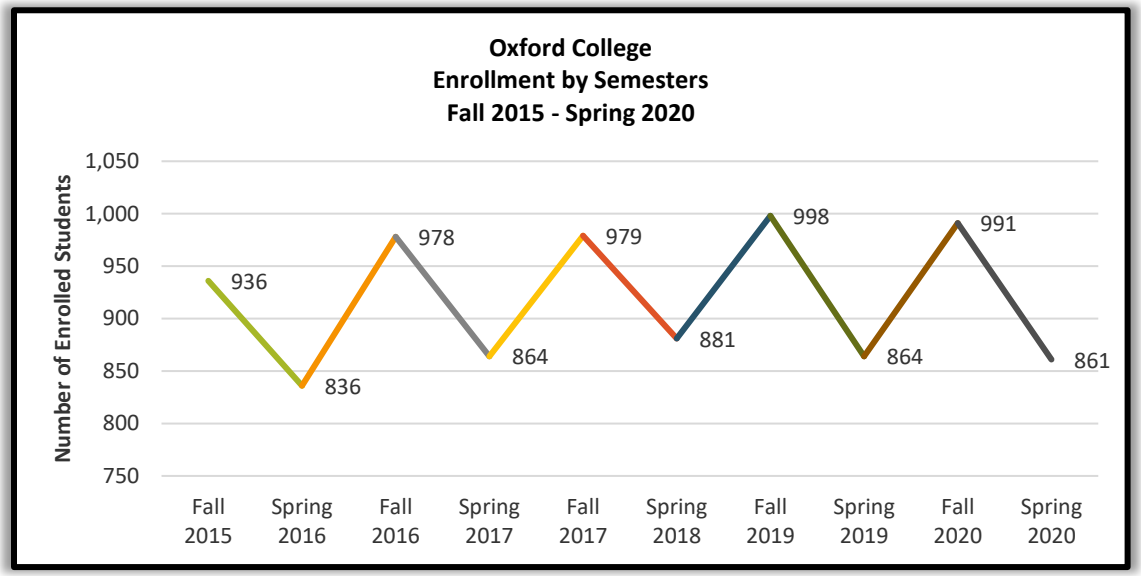
Table e. Top 10 publications by Oxford student, faculty and staff unique sessions

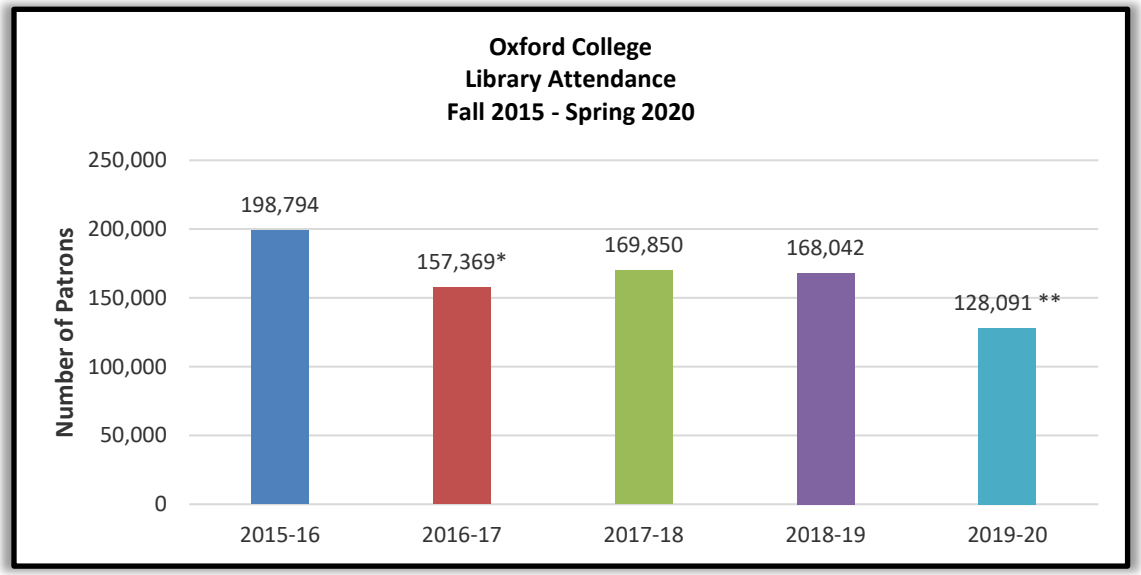
Charts adapted from LibStats Tableau Dashboard created by Lisa Hamlett.

Appendix D
Annual Library Statistics Report
2019 – 2020



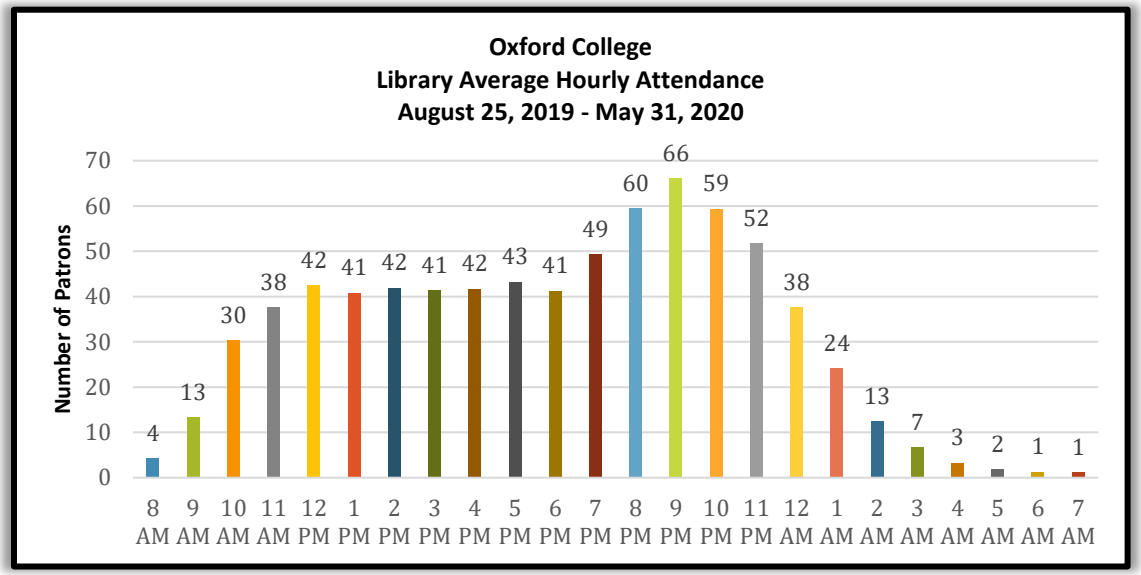




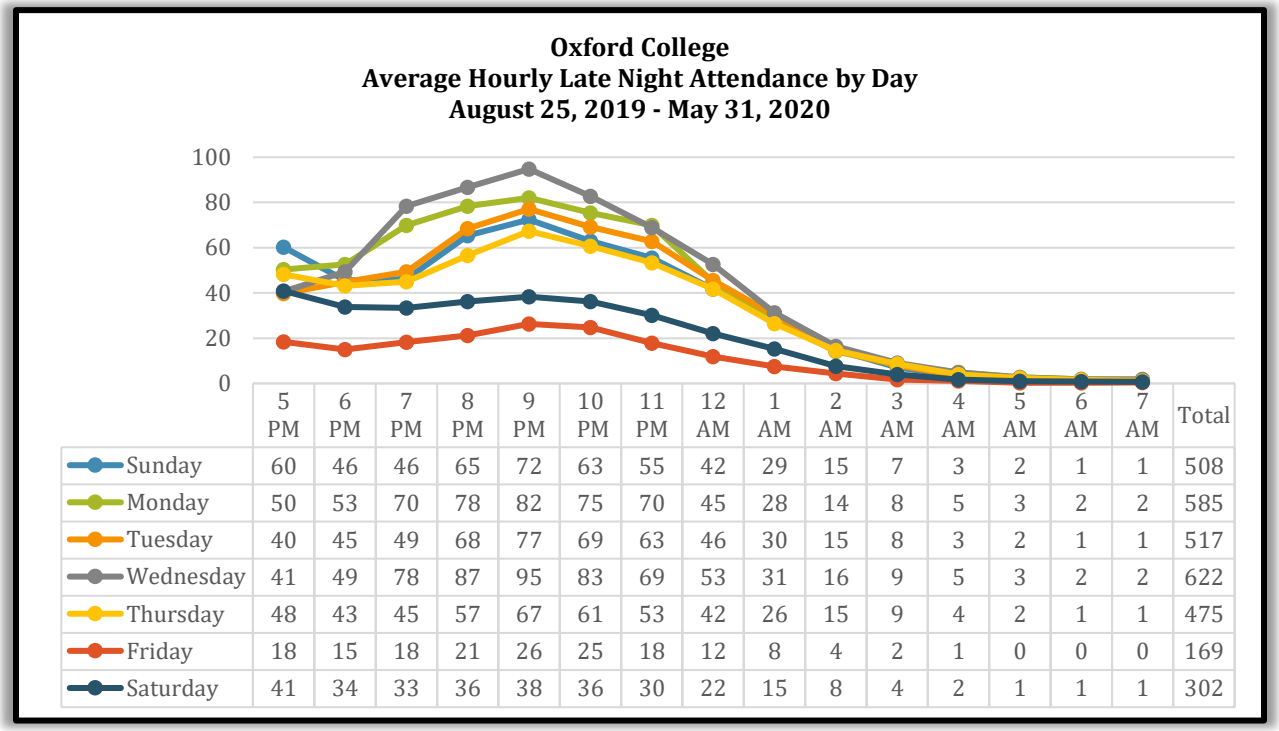


* Issues with door counter accuracy during 2016-17.

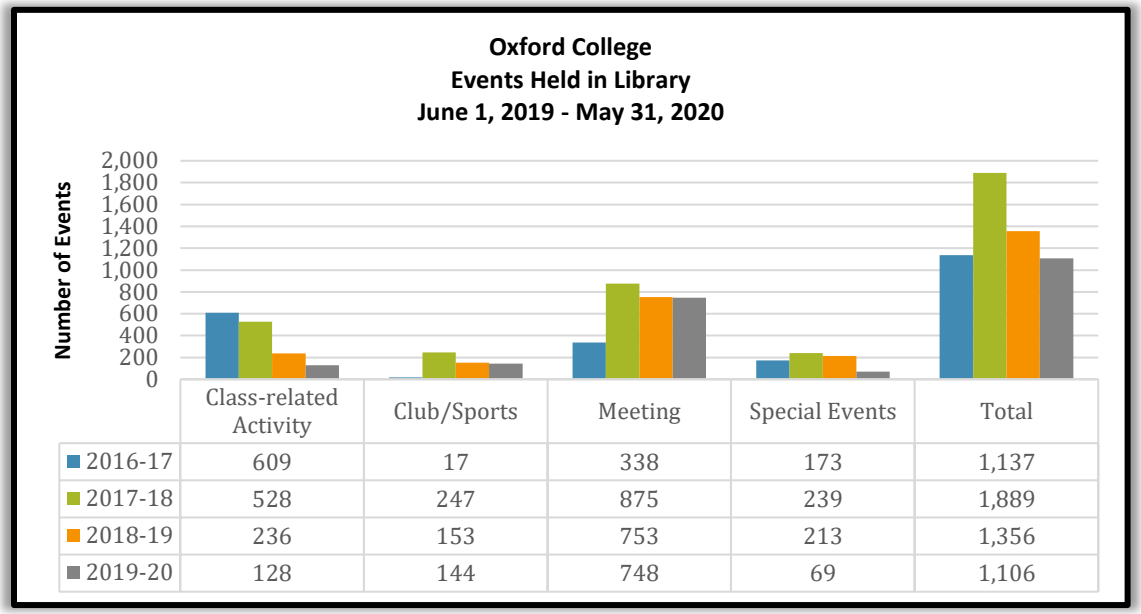
** Students moved to remote learning from home due to COVID-19 virus in March 2020



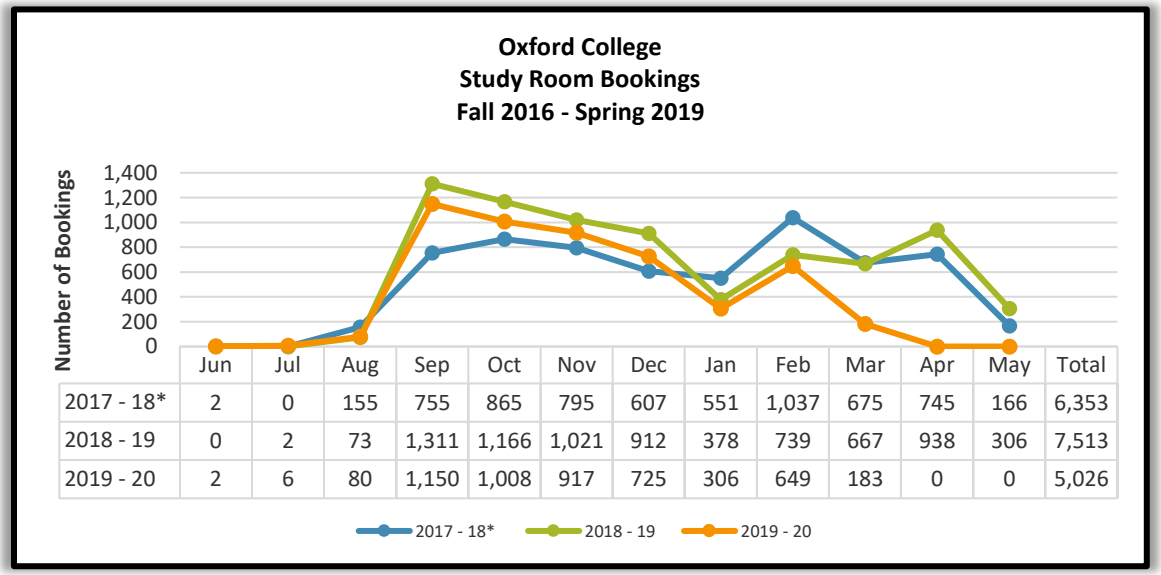
Library security from 12 AM – 8 AM, Sunday – Thursday and 8 PM – 12 AM, Friday – Saturday.



	5 PM	6 PM	7 PM	8 PM	9 PM	10 PM	11 PM	12 AM	1 AM	2 AM	3 AM	4 AM	5 AM	6 AM	7 AM	Total
Sunday	60	46	46	65	72	63	55	42	29	15	7	3	2	1	1	508
Monday	50	53	70	78	82	75	70	45	28	14	8	5	3	2	2	585
Tuesday	40	45	49	68	77	69	63	46	30	15	8	3	2	1	1	517
Wednesday	41	49	78	87	95	83	69	53	31	16	9	5	3	2	2	622
Thursday	48	43	45	57	67	61	53	42	26	15	9	4	2	1	1	475
Friday	18	15	18	21	26	25	18	12	8	4	2	1	0	0	0	169
Saturday	41	34	33	36	38	36	30	22	15	8	4	2	1	1	1	302

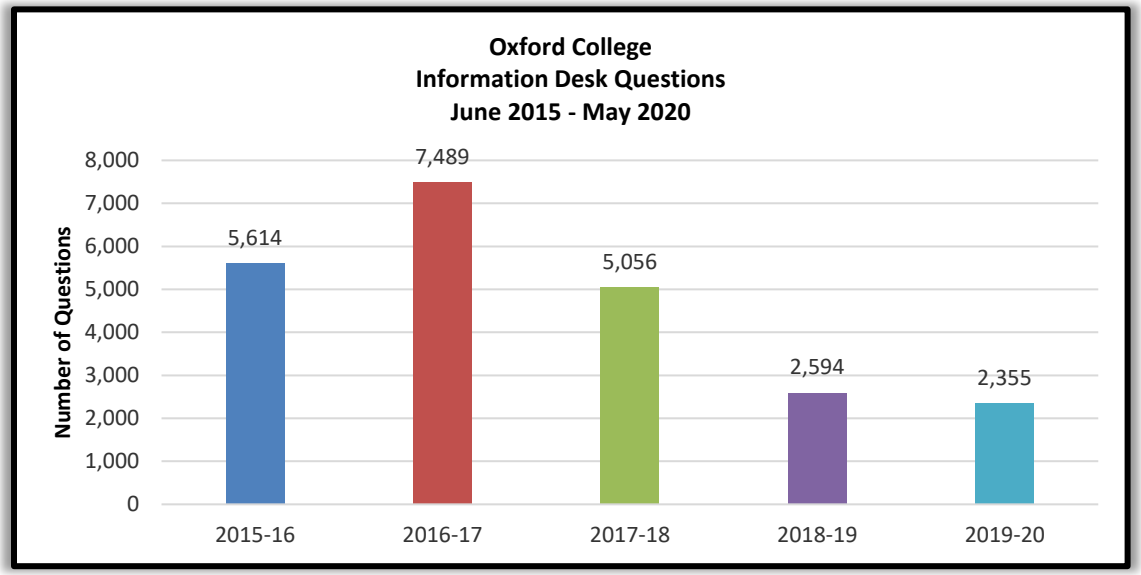


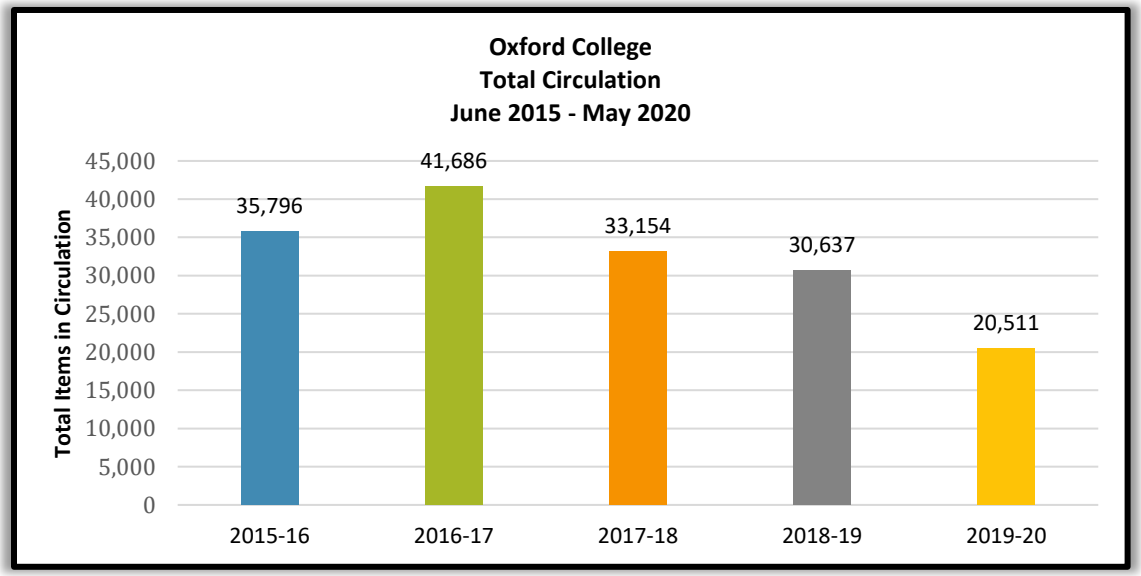
	Class-related Activity	Club/Sports	Meeting	Special Events	Total
2016-17	609	17	338	173	1,137
2017-18	528	247	875	239	1,889
2018-19	236	153	753	213	1,356
2019-20	128	144	748	69	1,106

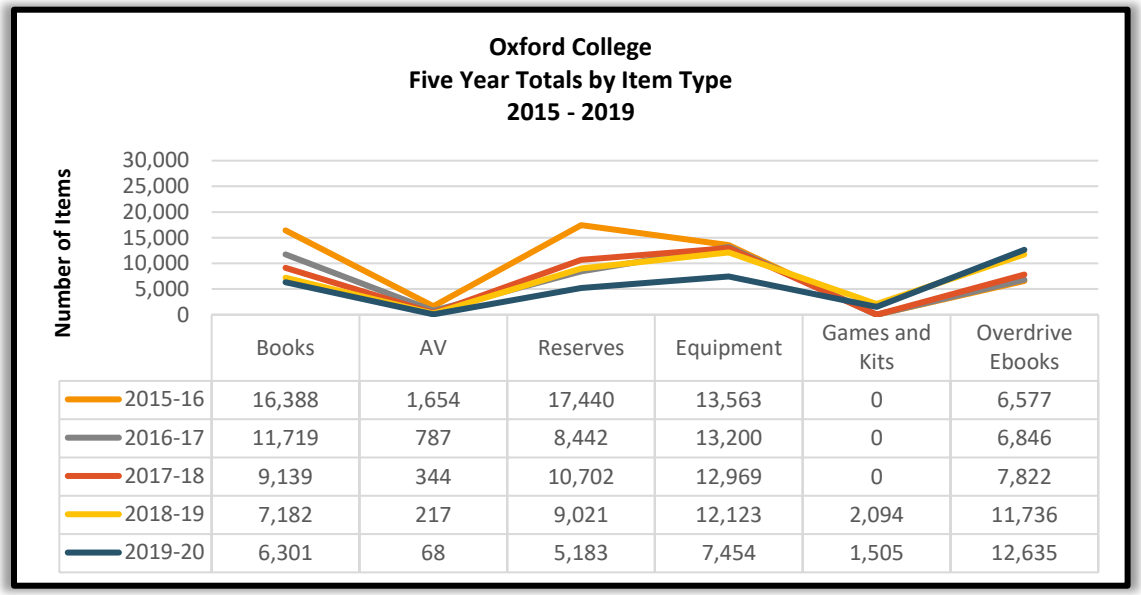


	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total
2017 - 18*	2	0	155	755	865	795	607	551	1,037	675	745	166	6,353
2018 - 19	0	2	73	1,311	1,166	1,021	912	378	739	667	938	306	7,513
2019 - 20	2	6	80	1,150	1,008	917	725	306	649	183	0	0	5,026

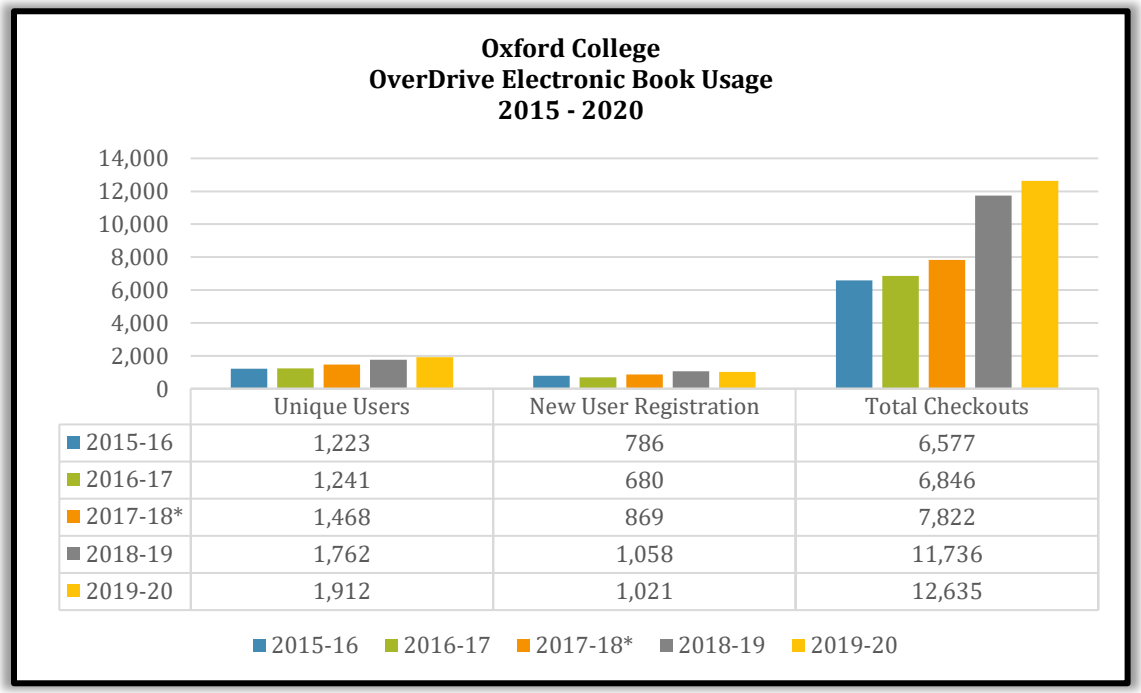
* 2017-18, study room reservations were low due to several rooms being used as offices (Oxford's Communications Team).
* 2019-20, additional rooms became unavailable for booking (converted a room into a VR Room for Academic Technology, converted office for the Deputy Director of the Library, converted office for Emory Ombudsperson).


Oxford College
Information Desk Questions
June 2015 - May 2020
Number of Questions
8,000
7,000
6,000
5,000
4,000
3,000
2,000
1,000
0
5,614
7,489
5,056
2,594
2,355
2015-16
2016-17
2017-18
2018-19
2019-20


Oxford College
Total Circulation
June 2015 - May 2020
Total Items in Circulation
45,000
40,000
35,000
30,000
25,000
20,000
15,000
10,000
5,000
0
35,796
41,686
33,154
30,637
20,511
2015-16
2016-17
2017-18
2018-19
2019-20

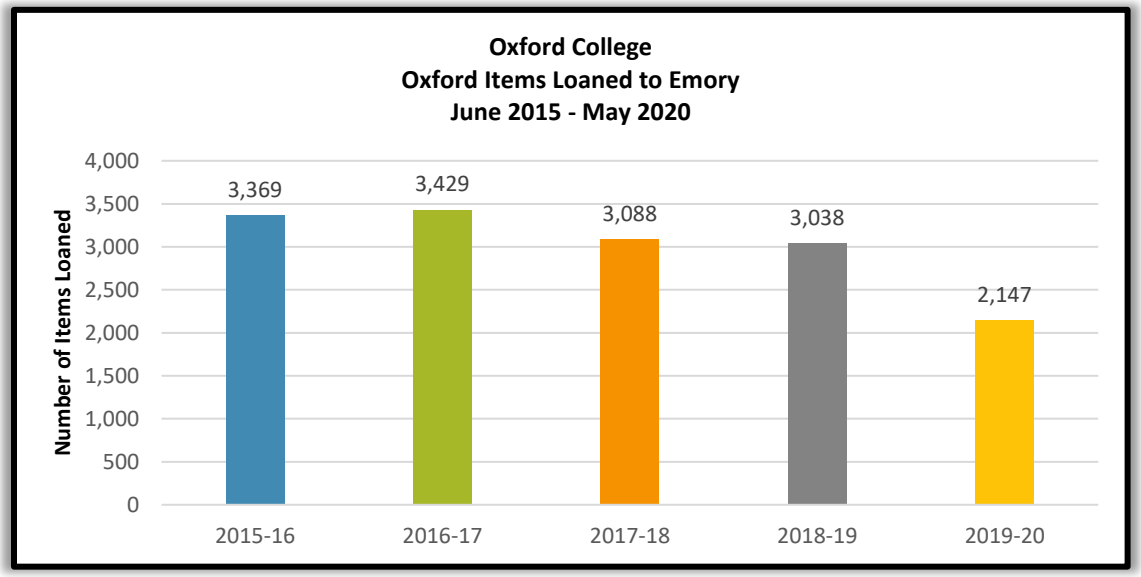


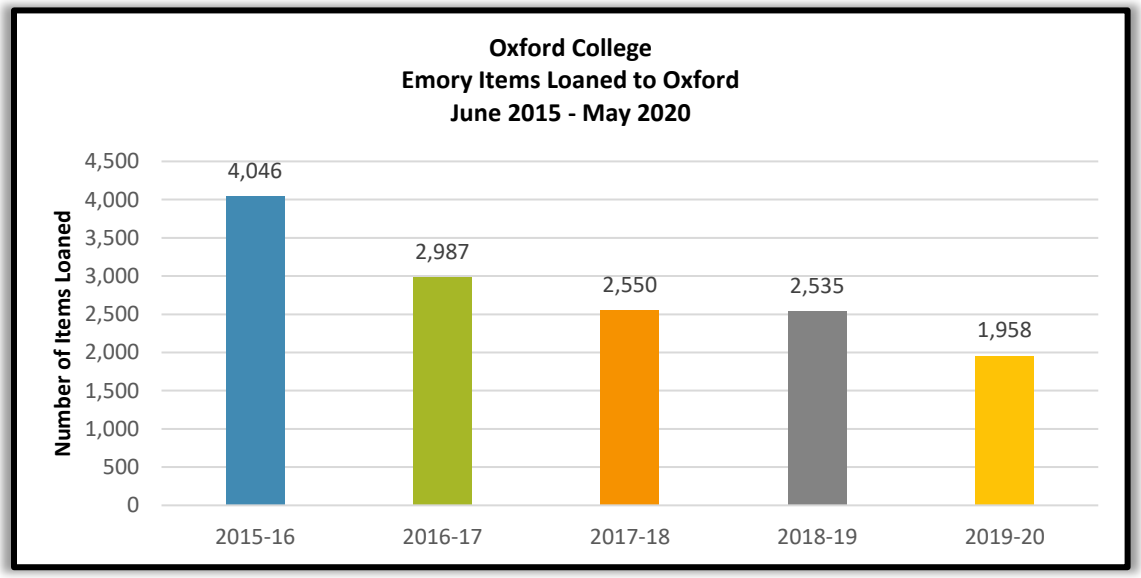
	Books	AV	Reserves	Equipment	Games and Kits	Overdrive Ebooks
2015-16	16,388	1,654	17,440	13,563	0	6,577
2016-17	11,719	787	8,442	13,200	0	6,846
2017-18	9,139	344	10,702	12,969	0	7,822
2018-19	7,182	217	9,021	12,123	2,094	11,736
2019-20	6,301	68	5,183	7,454	1,505	12,635

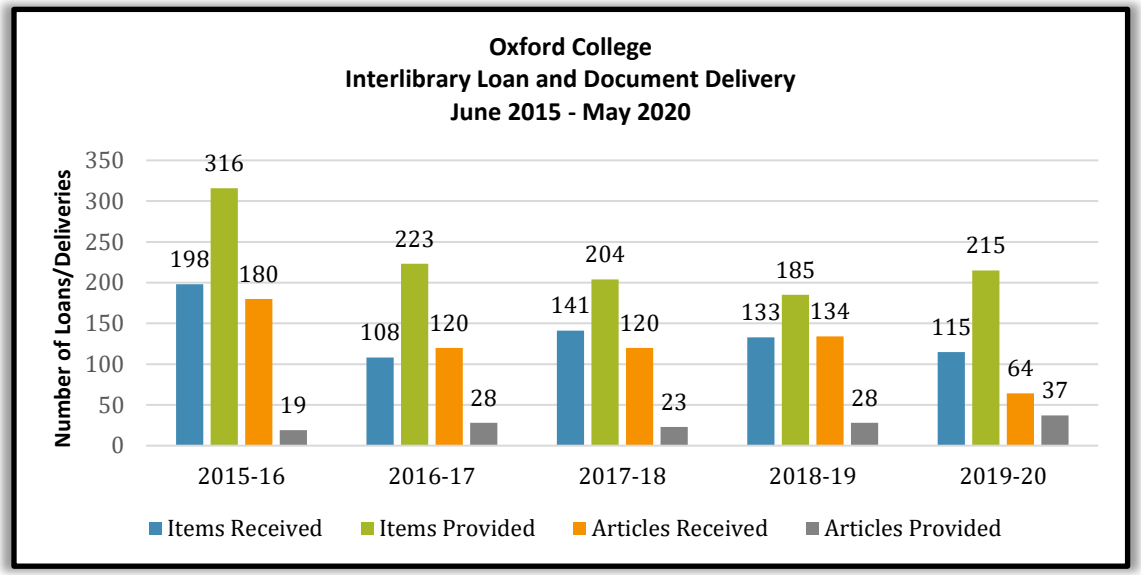


	Unique Users	New User Registration	Total Checkouts
2015-16	1,223	786	6,577
2016-17	1,241	680	6,846
2017-18*	1,468	869	7,822
2018-19	1,762	1,058	11,736
2019-20	1,912	1,021	12,635

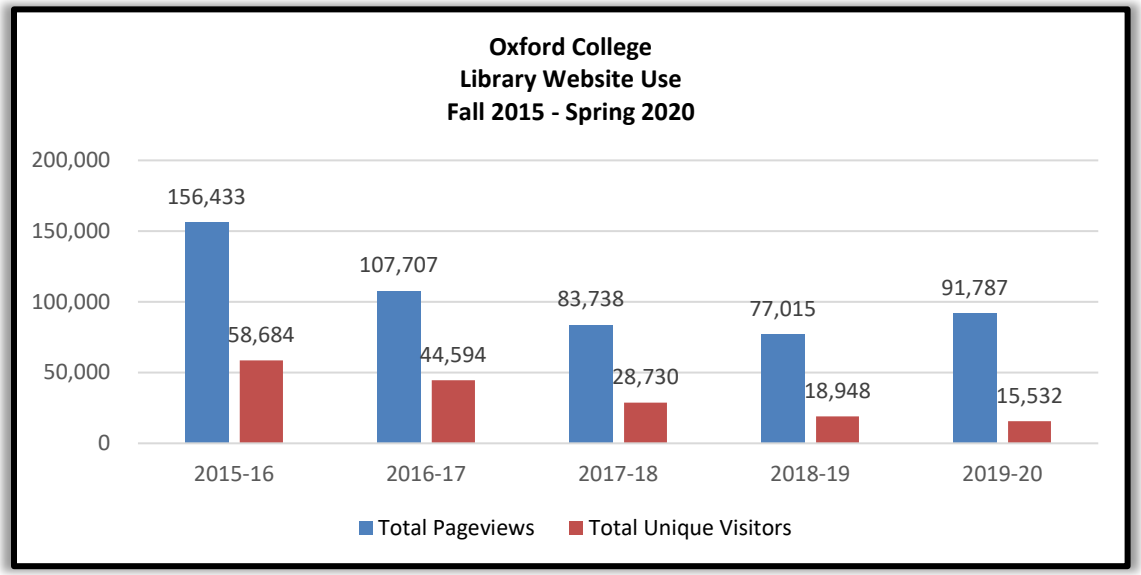
* Error on 2017-18 Unique Users


Oxford College
Oxford Items Loaned to Emory
June 2015 - May 2020
Number of Items Loaned
4,000
3,500
3,000
2,500
2,000
1,500
1,000
500
0
3,369
3,429
3,088
3,038
2,147
2015-16
2016-17
2017-18
2018-19
2019-20

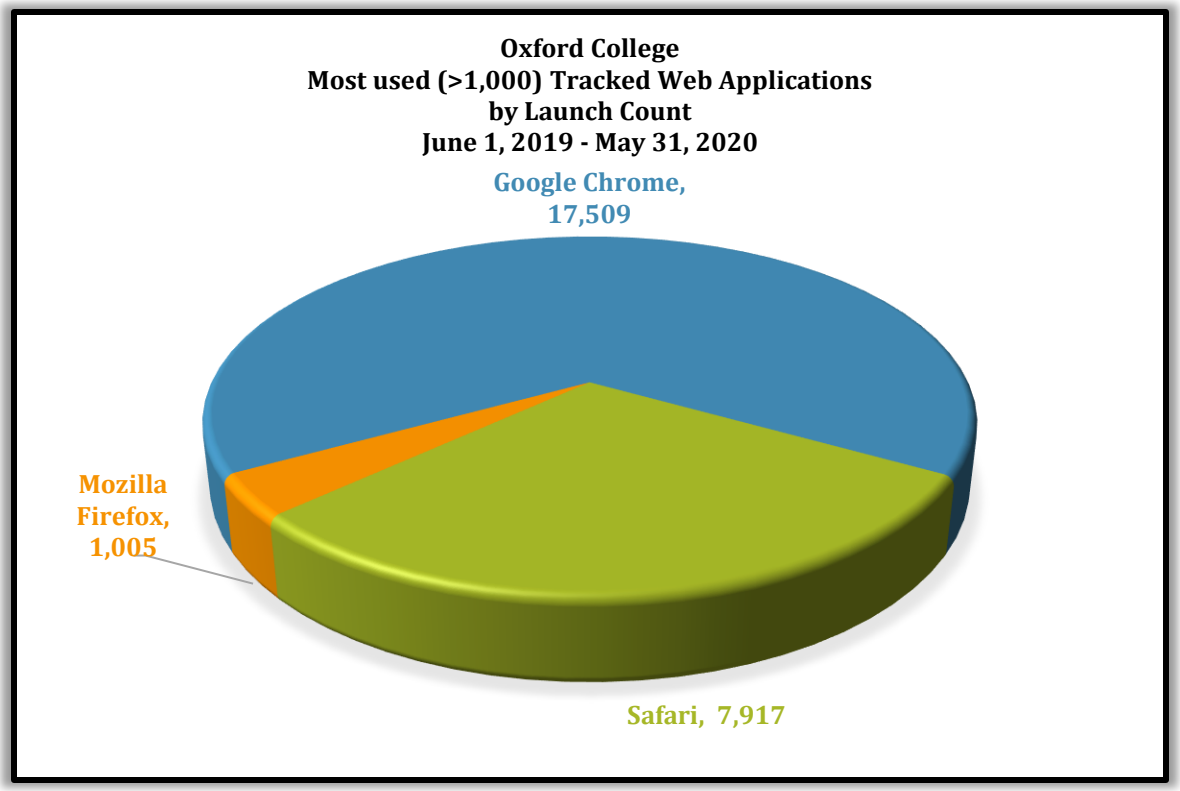

Oxford College
Emory Items Loaned to Oxford
June 2015 - May 2020
Number of Items Loaned
4,500
4,000
3,500
3,000
2,500
2,000
1,500
1,000
500
0
4,046
2,987
2,550
2,535
1,958
2015-16
2016-17
2017-18
2018-19
2019-20

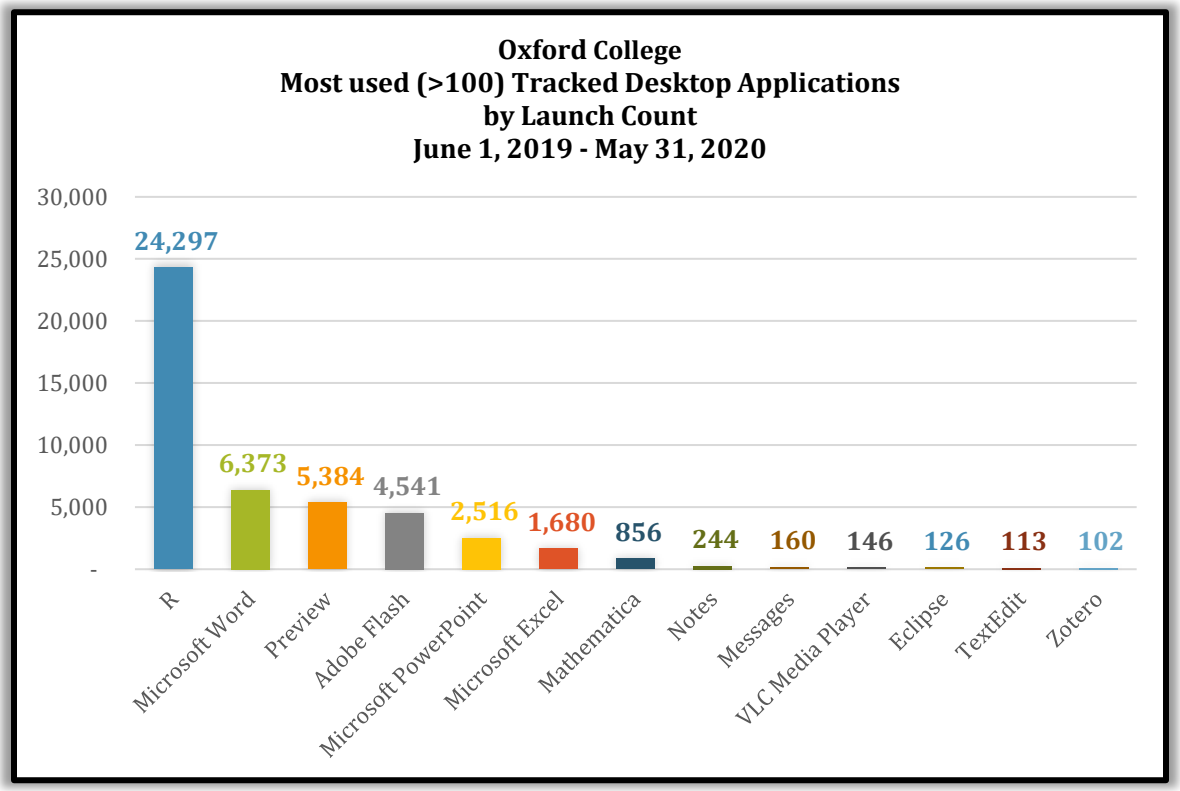


Oxford College Physical Collection Resources As of June 2020	
Titles Held	60,574
Volumes Held	66,472
Volumes Withdrawn	817
Physical Media	947
Archives Added (Linear Feet)	0
Total Archives (Linear Feet)	125.69



Top Library Pages June 2019 - May 2020			
Rank	**Page**	**Views**	**Percent of Total**
1	Homepage	32,987	35.94%
2	Library Collections	1,499	1.63%
3	Collections	1,233	1.34%
4	About	1,124	1.22%
5	Directory	989	1.08%
6	Finding-Books-Ebooks	798	0.87%
7	Hours	746	0.81%
8	Faculty-Support	689	0.75%
9	Films	664	0.72%
10	Special Collections	610	0.66%


Oxford College
Most used (>1,000) Tracked Web Applications
by Launch Count
June 1, 2019 - May 31, 2020
Google Chrome, 17,509
Mozilla Firefox, 1,005
Safari, 7,917


Oxford College
Most used (>100) Tracked Desktop Applications
by Launch Count
June 1, 2019 - May 31, 2020
30,000
25,000
20,000
15,000
10,000
5,000
-
24,297
6,373
5,384
4,541
2,516
1,680
856
244
160
146
126
113
102
R
Microsoft Word
Preview
Adobe Flash
Microsoft PowerPoint
Microsoft Excel
Mathematica
Notes
Messages
VLC Media Player
Eclipse
TextEdit
Zotero